



ADMISSION PROCESS

- STEP 1:** **Contact the office** to determine availability of space for your child.
- STEP 2:** Stop by the school office to obtain an **Application for Admission**.
- STEP 3:** **Complete and sign the Application for Admission.**
- Bring the application to the school office
 - Provide a copy of your student's most recent report card.
 - Provide a copy of your student's standardized test results from your student's current school.
- STEP 4:** **Testing:** Testing will determine your child's grade level performance. There is a \$40 non-refundable testing fee.
- Kindergarten:** All students entering kindergarten will be tested, unless a transcript and/or teacher assessment is provided from preschool. Someone from the school will contact you to schedule an appointment.
- Grades 1-8:** If testing is required, someone from the school will contact you to schedule an appointment.
- STEP 5:** **An interview appointment with the principal will be scheduled** to review the test results and finalize admission.
- STEP 6:** Upon **acceptance for admission**, be prepared to:
- Pay a registration fee, technology fee and FACTS non-refundable (tuition payment program) fee.
 - Provide a copy of your child's official birth certificate
 - Provide a copy of your child's official immunization record (All middle school student's, grades 6-8, are to have their Tdap booster to enter school).